

To: All Homeschooling Parents

From: Principal's Office

Re: Procedure for Homeschool Program, grades: Preschool 2 yrs.—8th grade

Dear Interested Parents:

As you know, we at HLCA are offering our services on a limited basis to assist you in your Homeschooling endeavors. This year we will be offering the following in the HLCA Homeschooling Program:

Registration for the year will be \$160.00 per student. This fee will cover registration with ACSI which allows participation in all ACSI events (spelling bees, speech meets, etc.), all SAT testing and administration fees which we administer at the end of the year, and other miscellaneous student related cost such as yearbook (1 per family) and insurance.

An administration fee of \$25.00 per Quarter (\$100.00 per year) per student gives that student entry into our student database as a covering for you as a parent. They are recognized as HLCA students, a permanent file is maintained and sent on a regular schedule, and you have the privilege of talking with our staff to get teaching tips and help.

You will have the ability to purchase your curriculum at 'school prices.' This can result in a considerable savings for you. We require that you pay for the curriculum prior to our sending in the order. We require that you use our 'core curriculum' and then anything else you desire. We will only order the 'core' for you. We would like you to come in to do the ordering so that we can talk face to face.

Finally, to get the program underway you need to fill out the enclosed registration form, read the Handbook and sign the parental support letter, (these documents are on our website: hlcachool.com. under Resources.) Bring these documents when you come in to make your curriculum order. Please call Donna to make that appointment. When you come in, the Registration and curriculum fees will be due. When these are paid you will be added to our school roster, your order placed and your grade sheet forms for the first Quarter will be given and explained. We do ask that this part be done in the office as it may be the only time we see you all year. The remaining Administration fee may be paid at any time during the school year. Unlike our regular students, your school year may take either 9,10,11 or 12 months. Our only restriction is that you begin the next year after you have finished the current year and that year must end by July 31st. This means you could go to school from August 1 through July 31, or any combination that fits.

We hope you will enjoy being a part of the HLCA Homeschool Program. Your students will benefit from their attachment to us not only academically, and as a covering agent, but also in their ability to participate in the extra-curricular events, field trips and ACSI sponsored competition. We feel that this is a quality, affordable program and hope you do also. God bless you in your educational decisions.

In His Service

Mrs. Candace Craddick